

MINUTES

MEETING DATE: December 14, 2016

The CBOC met at 5:00 p.m., December 14, 2016, at the Brazosport Independent School District Administration Building, 301 W. Brazoswood Drive, Clute, Texas, with the following members present:

Randy Dane	Gerald Roznovsky
Pete Knodel	Vinay Singhania
Donald Lamont	June Strambler
Drew Lindsey	Kirk Willson
Jim Martin	

The following members were absent:

Edward Garcia	Jody McCollough
Donald Caldwell	Terry McCollough
David Fritz	John O'Connor
Louis Guidry	Christina Morales
Carolyn Kirk	David Stephenson
	Trey Sullivan

The following staff and Board of Trustee members were present:

Monty Burger	Daniel Schaefer
Alec Journeay	Steven West
David Mendoza	

The following staff and Board of Trustee members were absent:

Jerry Adkins	Danny Massey
Rachel Arthur	Traci, Phillips
Jennifer Edenfield	Ron Redden
Mason Howard	Clara Sale-Davis
Rebecca Kelley	Jay Whitehead

The following individuals signed the register as visitors:

None

AGENDA

Introduction and Welcome – Dan

Mr. Schaefer began by welcoming everyone.

Review and Approval of Minutes of September 21, 2016

Following a review of the minutes, a motion was made by Donald Lamont and seconded by June Strambler for approval of the minutes as presented. All those in attendance voted to approve the minutes. Subsequently an email was sent to the remaining committee members for approval. The motion passed unanimously.

Website Review/Comments/Recommendations

Mr. Schaefer informed the committee that the District is now adding the bond update that is presented to the board monthly to the website as an additional way for the community to stay informed. In addition, the board meetings are recorded so the community can hear any discussion as well.

Review of Project Status

2012 Bond

Mr. Schaefer indicated that as of November 30, 2016, \$30,741,643 or 76.28% of the bond funds have been obligated for purchase, which is up from \$30,491,547 or 75.66% as of August 31, 2016. The primary purchases during the quarter were computer replacements, HVAC replacements, exterior door replacements at B'Wood along with fencing improvements. A complete list of purchases was reviewed in detail. Projects completed and paid as of November 30, 2016, totaled \$30,390,711 representing 75.41% of the bond program compared to \$30,202,080 representing 74.94% as of August 31, 2016.

2014 Bond

Mr. Schaefer indicated that as of November 30, 2016, \$44,742,996 or 25.57% of the bond funds have been obligated for purchase, which is up from \$44,014,331 or 25.15% as of August 31, 2016. He emphasize that this is a significant portion of the 1st phase (\$45M) planned for the 1st two years of the bond program. The major change was ordering 6 new 71 passenger school buses with air conditioning along with planning/design cost for the new elementary on the Long site. A complete list of projects was reviewed in detail. Projects completed/progress billings and paid as of November 30, 2016, totaled \$30,125,769 or 17.21% of the bond program compared to \$22,218,055 representing 12.70% as of August 31, 2016.

For a list of recently completed 2014 bond items, please review the presentation included under meeting documents on the Citizens' Bond Oversight Committee section of the website.

Review of Project Timelines

No change in timelines from the previous meeting.

Reallocation of Project Funds – 2012 Bond

- 11/28/16 – Approved via email - The curriculum department has requested a \$31,900 reallocation of funds from the "Interactive Whiteboard" line item to the "TI NSPIRE Calculators" line item due to the following:
 - In past years, 7th grade advanced math was a differentiated curriculum of the regular 7th grade curriculum. There was evidence that the differentiation was not appropriate. Last year, our 7th and 8th grade teachers determined essential learning standards for both grades, and it was clear that 8th grade standards were prevalent on the list. The 8th grade standards best prepare students for Algebra I.
 - It was determined by both grade level teams from all campuses and district office that 7th grade advanced math would provide 8th grade math instruction. This means students "skip" 7th grade math and begin a fast track for math acceleration. Seventh grade advanced math students will progress onto 8th grade Algebra I.
 - State testing requirements state that all students will be provide a calculator for testing in grades 8th through Alg II. We use the calculators in day to day instruction. For day to day instruction to prepare students to use the calculators most effectively we provide an access point and connectors (aka "yellow hats") that speak to each other and can provide data and information from calculators to the teacher software. Brazosport ISD has enough calculators in district to meet the needs of students for testing. We do not have enough class sets of access points and "yellow hats."
 - 14 members approved the reallocation and 6 did not respond.
- 12/14/16 – Review of Remaining 2012 Project and Revised Needs Assessment
 - Objective – Meet or extend the original intent of the program
 - Extend Technology Purchasing program – Based on 1 to 1 commitment – 3 more years – Add \$2,203,830
 - Carpet rehabilitation – Add \$70,000 due to additional needs
 - Security Cameras – Add \$99,907 – due to additional needs.
 - Intercom System – Add \$20,000
 - Contingency – Add \$1,589,946
 - Multiple Completed Projects – Reduce \$3,983,683

After some discussion, a motion was made by Jim Martin and seconded by Donald Lamont for approval of the reallocation as presented. All those in attendance voted to approve the reallocation. Subsequently an email was sent to the remaining committee members for approval. The motion passed unanimously.

Mr. Schaefer initiated discussion regarding how to best utilize the remaining 2012 bond funds. The District is very fortunate to be in a situation where we could extend the original intent of the program to other campuses and/or extend the number of planned technology replacement cycles instead of simply adding projects. Therefore, with feedback from the committee, the District will focus the remaining funds in the following manner:

- Extend technology obsolescence replacement cycles
- Expand original program intent to other campuses as needs arise with reallocations approved by the committee and school board.

Mr. Schaefer will present a formal recommendation at subsequent meeting and thanked the committee for the feedback.

Reallocation of Project Funds – 2014 Bond

- None

Question/Discussion/Suggestions of Items

None

SCHEDULING AND UPCOMING MEETINGS

Next scheduled meeting is March 22, 2017, from 5-6 pm at the Administration Building room D-7.

There being no further business, the meeting adjourned at 5:41 p.m.
